

Dear Tobacco/Paraphernalia Retailer:

Columbus City Council passed City Code that gives authority to Columbus Public Health to license tobacco/paraphernalia retailers and prohibits the sale or distribution of tobacco products and paraphernalia to those under the age of 21. Retail Tobacco and Paraphernalia Sales Licenses are required for all retailers to continue to sell tobacco products and paraphernalia in the City of Columbus.

To obtain your license, you must:

- ☐ Provide a copy of a current and valid Vendor's License.
- ☐ Submit a copy of a current and valid Retail Cigarette Dealer's License (if required).
- ☐ Remit the \$150 license fee by making a check or money order payable to *Columbus City Treasurer*.
- ☐ Complete and submit a signed application.
- ☐ Return the enclosed invoice with payment **by 10/01/2017**.

Licenses are non-transferable and each location is required to have a license. Please be advised that license fees are not refundable. In addition, applications are available on our website at www.columbus.gov/tobacco21.

It is important to understand Tobacco 21 is in effect now. Please visit our website to learn more about Tobacco 21 requirements. We look forward to working with you and please contact Melissa McArthur at (614) 645-5316 or MRMcArthur@Columbus.gov for any additional questions.

Respectfully,

Keith L. Krinn, RS, MA
Administrator
Environmental Health Division